

# WE-BAM Distinguished Service

Nominations for this award may be submitted for an individual.  
(Only one (1) nomination may be made per year for an individual.)

The Distinguished Service Award is the highest award presented by WE-BAM. Only one award may be given each year to an individual and the presentation will be made at the WE-BAM Annual Conference.

Due date for submission of this award is **June 30** of the current year. A committee will be convened to decide whether the nominee is to be submitted to the board.

## NOMINEE MUST BE WE-BAM MEMBER

Name of Nominee: \_\_\_\_\_

School: \_\_\_\_\_ S Phone: \_\_\_\_\_

Address: \_\_\_\_\_ H Phone: \_\_\_\_\_

City: \_\_\_\_\_ ZIP: \_\_\_\_\_

Which Award is this person being nominated for:

\_\_\_\_\_  
Name of Person Nominating:

\_\_\_\_\_  
Contact Information (Phone or Email):

With this form, please include the following:

Need a minimum of THREE (3) letters of support limited to one standard sized (8.5 x 11) page, font size no smaller than 10. At least one letter must be from a colleague from the nominee's school. Two letters must be from former/current students and/or supervisor/administrator from the nominee's school. Please also include a current resume.

These letters need to address the following:

TEACHING EXPERIENCE - Give years of experience teaching business.

LEADERSHIP EXPERIENCE – Give years of experience and offices/duties held/performed.

If this is awarded, and the membership is current, the candidate will be moved on to WA-ACTE for Lifetime Achievement and/or WBEA for Distinguished Service

# RUBRIC FOR WE-BAM AWARDS

Judges are to assign a numerical value to each criterion in the written application.

WRITTEN APPLICATION (Including Letters of Support)	QUALITY OF EVIDENCE				
	0 <b>Not Met:</b> No supporting evidence provided	1-5 <b>Satisfactory:</b> Candidate demonstrates contributions within regular expectations for position	6-14 <b>Strong:</b> Candidate demonstrates contributions above and beyond regular expectations for their position	15-20 <b>Very Strong:</b> Candidate demonstrates unique and impactful accomplishments	Score 60 <b>Possible</b>
Total Score (60 possible)					

**THIS SECTION NEEDS TO BE ADDRESSED NOMINEE IS SELECTED FOR THE WBEA AWARD**

**Criteria for Nomination**

1. An individual who has served and contributed to WBEA and business education through professional activities that include leadership, service, honors and awards, and research and writing.
2. This nominee shall be a business educator who must be a member of WBEA/NBEA.

**Procedure for Submitting Nomination**

1. Each State/Territory/Province or any NBEA/WBEA member may submit a nominee by the deadline, **December 1**.
2. The WBEA Distinguished Service Award Nomination form must be used.
  - a. The application will be limited to the nomination form, and no other supporting materials should be attached. One (1) electronic copy of the nomination is to be submitted.
  - b. One (1) color or black and white photograph must be submitted. The picture may be used for the Awards Booklet but will not be used in the selection process.
  - c. The application AND photo need to be submitted by **December 1** to **[jfisher@astoriak12.org](mailto:jfisher@astoriak12.org)**.
3. The Awards Director will notify the nominator of the nominee who will receive the WBEA award. The nominator will contact the winners' supervisors to provide support for the winner. The nominator will ensure that the winner is present at the WBEA awards ceremonies.
4. If a nominee is not selected for the award the first year of nomination, the nomination may be considered the next year. Contact the Awards Director to request that the application be considered again. If editing is desired, a new application must be submitted following the guidelines by the deadline date.
5. Nominees receiving less than an average of 75 total points will not be considered for the award.

**Criteria for Judging the WBEA Member Nominee**

1. Contributions to WBEA (60 points)
2. Contributions to State/Territory/Province (20 points)
3. Professional Contributions (20 points)  
(Includes projects, writings and research, honors, awards, and professional organizations)

**Awards Presentation**

The WBEA Awards Director will present the WBEA Distinguished Service Award at the WBEA Annual Conference.

**A6010.2.1. DISTINGUISHED SERVICE AWARD NOMINATION FORM for  
WBEA INDIVIDUAL MEMBER**

**Western Business Education Association**

<b>NOMINEE INFORMATION:</b>		Date:
Full Name of Nominee (Candidate):		
Address:		
City:	State:	Zip Code:
E-mail address:		
Current Position:		
Current School:		
NBEA Membership #:	Cell Phone #:	
<b>NOMINATOR INFORMATION:</b>		
Name of Nominator (Person submitting Nomination):		
Address:		
City:	State:	Zip Code:
E-mail address:		
NBEA Membership #:	Cell Phone #:	
Who should we contact for more information (Name):		
Cell Phone #:	E-mail address:	
Is this a secret nomination? <input type="checkbox"/> YES <input type="checkbox"/> NO		

Educational Background (List degrees, institutions, and years attended.):
Occupational Background (Give years of experience in business education, administration, or supervision.):

Statement of why this person is being nominated:

For the following areas, include significant contributions and achievements in furthering the goals of business education in the Western Region through leadership, offices held, service, research, and writings. Nominees receiving less than an average of 75 total points will not be considered for the award.

Contributions to WBEA (60 points):

Contributions to State/Territory/Province (include dates and responsibilities - 20 points):

Other Professional Contributions (include "in-house" projects, writing and research, honors and awards, and other professional organizations - 20 points):